

Jerry B Nettrouer II

Information Technologies

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10209 King Road
Plymouth IN. 46563
(574) 936 - 5330
j2@inpito.org

My Objective is to aid an origination in it's pursuit of excellence. Building upon my personal success, and learning, combining my skills & experience, in the computer information, and electronic fields, to be a valuable resource to further the goals and agendas of an organization.

Summary of Experience

Single End User Systems

Custom Computer Design & Construction, Operating System Installation & Configuration, Computer Troubleshooting, Repair, and Consulting.

Programming Experience

Program Logic Engineering, Program Coding in C, C++, Basic, Visual Basic, PHP, Reverse Software Engineering, and Beta Software Testing.

Network Experience

Ethernet, and Wireless Networking Configuration, and Administration, in Windows, Linux, Novell, and Macintosh. Installation and Configuration of Internet Services, FTP, E-Mail, DNS, HTTP, SSH, RAS, SMB, Firewall, MySQL and Webmin.

Customer Experience

Cashier & Customer Information Support, Customer Interviewing for Data Entry, Customer Consulting & Support for Produce Purchases. Data Entry for Computerized Purchase Payments. Postcard, Newsletter, and Flyer creation.

Executive Experience

Founding an organization, Developed all the organizations founding documentation, Filled out government forms and applications, Administrating projects, resources and personnel. www.inpito.org

Additional Experience

DVD, VCD, and Internet video creation, DVD, & CD's additional menu and subtitles. Digital CD-A Creation, Data Input, and Digital Photo Renovation.

Additional Education

GM Certified Internet Manager

Course required by GM for I.T. and Internet management at GM dealerships.
GM recognized Certified Internet Manager

2010
Graduation Date
11/19/2010
G.P.A. - N/A

ITT Technical Institution

Full time course in Electronics and Communication Engineering
State Accredited Bachelors Degree

2007 - 2008
Graduation Date
Not Completed
G.P.A. - 3.11

ITT Technical Institution

Full time course in Computer Networking Systems Technologies
State Accredited Associates Degree

2000 - 2002
Graduation Date
03/16/2002
G.P.A. - 2.76

H & R Block 1998

Night course in 1998 Basic Tax Calculation and Preparation
H&R Block Certificate of Accomplishment

1998
Graduation Date
11/23/1998
G.P.A. - N/A

References

| | | | | |
|-----------------------|-----------------|--------------------------|------------|--------------|
| Craig Turner | Friend | Freight Dispatcher | 20+ Years. | 574-930-6197 |
| Carin Edelman | Friend | Photographer | 20+ Years | 574-298-4922 |
| Lonnie Nicholl | Friend / Pastor | Pastor / C.A.D. Engineer | 20+ Years | 574-936-3093 |

Information Technology Work History

By starting date, most recent to oldest.

Note: "On occasion" indicates a freelance contractual job, not a position based employment.

FastTeks On-Site Computer Service

Part Time in 2011 to 2012

Responsibilities and Duties

www.fastteks.com

Hardware:

- Resolve hardware problems with computer, printer, routers, monitors, and other electrical device.
- Restored internet connection losses, and troubleshoot network connectivity problems.
- Research the best equipment and prices for computer repairs and network solutions.
- Upgraded computer equipment and devices as necessary.

Software:

- Ensure computers have adequate up to date security updates, anti-virus, and spy ware applications.
- Remove and install software on computers as needed.
- Installed software to monitor computer usage for owners.
- Data backups, transfers, and recovery.

General:

- Assist customers in understanding computer technology abilities, and limitations.
- Explained differences between various operating systems and their advantages.

Tim Martin Auto Sales in Plymouth and Bremen

Full Time in 2010

Responsibilities and Duties

www.timmartinautosales.com

Internet and Website:

- Keep inventory updated with pictures, information, and videos.
- Post current sales and promotions.
- Record, edit and post customer video testimonials.
- Update the website with current employee information, and activities.
- Log and direct incoming website calls and leads to the appropriate location dealers and service personnel.
- Log, organize, and distribute a weekly internet report showing all calls and leads, their handling, and results.
- Create, troubleshoot and maintain email accounts for employees at both locations.
- Learn the E-bait website solution back end and teach employees how to operate and utilize it.

Marketing:

- Develop, and maintain an email database, for all leads, subscribers, and customers.
- Author and graphically design a multi-article monthly newsletter for email and postal mailing.
- Develop a single social networking site for both dealerships, that will at least integrate with facebook.
- Develop a mobile web solutions.
- Design as needed advertising, newspaper ads, post cards, and promotional material and media.
- Utilize the ADP, customer data base with sales information and write statistical marketing reports.

Hardware:

- Resolve hardware problems on any computer, printer, or electrical device at either store.
- Restore internet connection losses, and problems with ADP, Ford, and GM networks.
- Research the best equipment and prices for the dealerships data infrastructures.
- Upgrade and make compatible computer equipment and devices as necessary.

Software:

- Ensure computers have adequate up to date security updates, anti-virus, and spy ware detection software installed.
- Help train employees to use software and equipment as needed.
- Remove and install software on computers as needed.
- Install software to monitor computer usage by individuals at the dealerships.

General:

- Fulfill all requirements for both GM and Ford information technology certifications.
- Help answer phone calls and log information if needed.
- Assist customers around the dealership.
- Help to watch the lot for customers and inform the sales dealers.
- Help move vehicles from either location as needed.
- Video record, and edit processes and procedures for training purposes as required.
- Video record and document automotive service issues and problems for service department.

Note: I have categorized the responsibilities and duties of this job position because it was a combination of three previous positions merged into one. The Website Manager, The Marketing Manager and the Information Technology Manager.

Krisnett Motorsports (Went out of business)

On occasion between 2003 and 2009

Responsibilities and Duties

- PHP script development for the Krisnett website.
- Mysql database development.
- Maintenance of the Krisnett website.
- Computer troubleshooting and repair.
- E-commerce research and consulting.

Information Technology Work History Continued

Suckrpunch

Part Time from 2003 to 2004

Responsibilities and Duties

- Implementation, development, and maintenance of the Suckrpunch website.
- Live and Studio DVD, VCD, and Audio-CD productions.
- Computer troubleshooting and repair.
- Flyer design and creation.

BlackWolf Construction (Went out of Business)

Full Time in 2002

Responsibilities and Duties

- Implemented Ethernet networks.
- Computer hardware and software troubleshooting and repair.
- Data backups and system restoration.
- Software testing, and consulting.
- Custom Linux firewall & router implementation and configuration.
- Resolved data communication issues.

Jupiter Entertainment (Went out of business)

Full Time in 2002

Responsibilities and Duties

- Configured and implemented Windows, Linux, Macintosh, network.
- Built, troubleshoot and repaired various Intel & Motorola based computers.
- Developed, created, and coded Jupiter Entertainment website.
- Engineered Linux server to bypass I.S.P. services blocks for HTTP, FTP, and E-mail services.

Pokerface Ace

On Occasion in 2001

Responsibilities and Duties

- Production of their live CD.
- Website JavaScript, and CGI, updating.

DNS Online (Purchased by PC Source in 2007)

On occasion between 2000 to 2007

Responsibilities and Duties

- Construction, installation, and configuration of Internet public access servers.
- Construction, installation, and configuration of a media streaming server.
- Aided in resolving data communication hardware, software and equipment problems.
- Aided in troubleshooting wireless metropolitan area network.
- Linux software beta testing, consulting and implementation.
- Helped to resolve a "Digital Subscriber Line" legal issue.

www.dnsonline.net

Gas America Services

Part Time from 2000 to 2002

Responsibilities and Duties

- Cashier & customer information support.
- Customer consulting & support for produce purchases.
- Data entry for computerized purchase payments.
- Daily reporting of purchase and payments amounts.

Jedi Taxes

On occasion between 2000 to Present

Responsibilities and Duties

- Resolve hardware problems on any computer, printer, or electrical device as needed.
- Restore internet connection losses.
- Research the best equipment and prices for their data infrastructures.
- Upgrade computer systems as need.
- Install and configure wireless & Ethernet network & firewall.
- Custom computer design, construction, implementation and ergonomic consulting.
- Information technologies instruction, and error correction.
- Ensure computers have adequate up to date security updates, anti-virus, and spy ware detection software installed.
- Help train to use software and equipment as needed.
- Remove and install software on computers as needed.

H & R Block in Plymouth

Part Time in 1999

Responsibilities and Duties

- Customer interviewing for data entry
- Tax preparation of 1998 individual tax returns.
- Customer information support.

Volunteer Work History

By starting date, most recent to oldest.

Wiki Charities (Discontinued)

2010

In 2010 I attempted to launch an internet resource of every non-profit organization in Unites States, with over 1.6 Million entries, called wikicharities.org. However; after reaching over 500,000 non-profit entries my web hosting provider shut down the domain account, and informed me that I had exceeded my "unlimited" data amount.

Note: I currently retain the data for this project, and may attempt to implement it in the future.

Indiana Non-Profit Information Technology Organization

2009 to Present

Responsibilities and Duties

www.inpito.org

- In 2009 I founded a non-profit organization dedicated to providing I.T. Solutions to non-profit organizations.
- Filled out IRS, and Indiana Department of Revenue, forms and applications for government, and public review.
- Developed all the organizations founding documentation, such as bylaws, services information, mission statement, ect.
- Designed, developed, implemented, and currently host the www.inpito.org website.
- Administrate the Inpito email accounts, and Youtube accounts.

Evergreen Baptist Church of Michigan City

2009 and 2010

Responsibilities and Duties

www.evergreenonline.org

- Installed and configured Linux file sharing server.
- Implemented file permission solution, and user permission issues.

Rachel's Home

2004 to 2012

Responsibilities and Duties

www.rachelshome.org

- Built computers for both the staff and clients use.
- Computer troubleshooting and repair
- Designed, developed, implemented, and currently host the www.rachelshome.org website.
- Administrate the Rachel's Home email accounts, and social networking accounts.
- Developed Rachel's Home newsletters, postcards, and flyers.
- Help to promote Rachel's Home at public events and concerts.
- Developed a Rachel's Home newsletter subscriber database.
- In March of 2008 I became a board member
- In April of 2009 I became the executive director.

First Baptist Church of Plymouth

2000 to Present

Responsibilities and Duties

www.fbcop.org

- Upgraded computers, and sound booth system.
- Installed and configured Windows & Linux operating systems.
- Designed and implemented Ethernet & wireless network, and internet firewall.
- Built a custom media system for worship services.
- Computer troubleshooting and repair
- Developed a DVD video recording systems.
- Designed, developed, implemented, and currently host the www.fbcop.org website.
- Administrate First Baptist Church of Plymouth email accounts.
- Lead a Friday and Saturday night music ministry between 2004 and 2007.
- Taught a Sunday school class between 2004 and 2008.
- Assisted Pastor with the youth group on occasion between 2004 and 2007.

Additional Community Involvement

2009

On June 4th of 2009 during the Marshall County Community Foundation's, county wide town hall gathering, Jennifer Maddox spoke of a greater need for non-profit organizations and the community to coordinate between themselves. I informally presented to her and other members of the the Marshall County Community Foundation the ideal for a not for profit organization online social network, which has become, the United Way of Marshall County Volunteer Center.

<https://volunteer.truist.com/uwomc-13/volunteer/>

Additional Information

2002

I was solicited by the United States Central Intelligence Agency, for the purpose of, "Stress Testing" foreign computers, and their network infrastructures.

ITT TECHNICAL INSTITUTE

Certifies that

JERRY B. NETTROUER II

has successfully completed the prescribed program of
COMPUTER NETWORK SYSTEMS TECHNOLOGY
and, based on the recommendation of the faculty, is awarded this
ASSOCIATE OF APPLIED SCIENCE DEGREE

Given at Fort Wayne, Indiana, this 10th day of March, 2002.



William A. Carpenter
Dean

Thomas H. Harty
Director


GM Training Certification

Jerry Nettrouer

In recognition for successfully
completing the training requirements for:

2011 Certified Internet Service Manager

 TRAINING


Lisa Grutta
Manager, GM Training

General Motors Corporation

GM Training Certification

Jerry Nettrouer

In recognition for successfully
completing the training requirements for:

2011 Certified Internet Manager



TRAINING

A handwritten signature in black ink, appearing to read "Les Komanecky".

Les Komanecky
Manager, GM Training

CENTRAL INTELLIGENCE AGENCY



Recruitment Center

Post Office Box 4090
Reston, Virginia 20195

7 June 2002

Mr. Jerry B. Nettrouer
10209 King Rd.
Plymouth, IN 46563

Dear Mr. Nettrouer:

We were disappointed to hear of your decision to withdraw your application for employment. Should circumstances change, please contact our office at 703-613-7126 and we would be pleased to consider you again for a career with the Central Intelligence Agency. We wish you the best of luck in your endeavours.

Sincerely,

A handwritten signature in cursive script that reads "Regan V. Daniels".

Regan V. Daniels
Staff Director